

# Please Help To Spread The Word!

Spread the word about the BOSS Charity in eight simple ways:

- If you have an **HR department**, please make it aware of the charity.
- If you have a **staff noticeboard or intranet**, please make sure that it displays one of our posters.
- When **onboarding new team members**, advise them that one of the benefits of employment in our industry is their access to the charity's support.
- When carrying out **staff appraisals or 'one to ones'**, ensure that team leaders can signpost to the charity, where appropriate.
- Advise any staff on **long term sick leave** of the charity during welfare contact meetings.
- Have an **internal 'charity champion'** who can share what the charity can offer. It may be easier for employees to talk to their charity champion than to their line manager.
- Provide a **link to our website** ([www.bosscharity.org](http://www.bosscharity.org)) on your intranet so that staff can access our services easily.
- Provide an **'exit leaflet'** featuring the charity when staff leave, so they know how to access support, if needed.

If you know of a colleague that needs our help, please encourage them to contact us in confidence at [www.bosscharity.org](http://www.bosscharity.org) or **01924 203338**.

**Honorary Patron:** BOSS Federation

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